**Preferred Signing Agent Application**

Thank you for your interest in becoming a preferred signing agent with National Title Solutions, Inc. At National Title Solutions, we strive to make excellent service our standard. Due to our commitment to quality service, we ask our network of preferred signing agents to complete specific requirements. Our preferred signing agents are the very best in providing customer service.

**Applicant Information:**

|  |  |
| --- | --- |
| Name:  |  |
| Company Name (if applicable):  |  |
| Office Phone:  |  | Preferred Phone:  |  |
| Cell Phone:  |  | Fax:  |  |
| Email:  |  |
| Website: |  |
| Mailing Address:  |  |
|  |
| In what states are you a certified Notary?  |  |
|  |
| Do you hold a National Notary Association Certificate? |  Yes No |
| How do you prefer to receive closing documents?  |  Email Fax Pick-up |
| Do you have a multiple tray printer? |  Yes No |
| Are you able to print legal size documents? |  Yes No |
| Please list all counties you will travel to for closing:  |  |
|  |
|  |
| If you only cover a partial county, please list all towns you will travel to:  |  |
|  |
|  |
| Please list your hours of service: |
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|  |  |  |  |  |  |  |
| How many years of real estate closing experience do you have? |  |
| Are you familiar with closing: |  Residential Refinance Residential Purchase Reverse Mortgages |
|  New Construction Commercial Loans Co-Op Units . |
| Are you fluent in any languages other than English? (Please list) |  |
| Your proposed fee for closings:  |  |

**Professional References:**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years Known:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years Known:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Additional Documents:**

For full consideration, please include a copy of your certification and a copy of your E&O insurance with your signed application.

Please be advised that in the event the loan you are scheduled to notarize does not close, you will not be paid for the scheduled closing. If you have printed documents and attended the scheduled closing, you may be eligible for a trip fee. In this event please contact our offices to discuss the situation.

I have read the above statement and I certify that the information in this application is complete and accurate. I understand that my employment as a contract signing agent is contingent upon review and approval of my application.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_